

Meeting Minutes
Cure of Ars PTO Executive Board
Monday, August 14, 2017 6:30 pm School Library

Attendance

Michelle Hass
Marcelle Bruck
LeeAnn Gillespie
Ashley Murphy
Tara Ammeen
Lisa Zieren
Jennifer Burroughs
Andrea Stverak
Christina White
Kim Hammers
Andrew Legler

I. Call to Order: Michelle Hass 6:34 PM
Opening Prayer: Said by Michelle Hass

II. Secretary: Marcelle Bruck

- Approval of minutes from May 2017 meeting- Minutes approved for May 2017

III. Officers' Reports

President: Michelle Hass

- Introductions and Comments
- Meeting Decorum
- Roles and Expectations - If officers have questions, check in with Michelle Hass.
- Welcome Back Day – PTO Role- Coming up Wednesday, August, 16, 3-6. Ice cream social is from 6-7. There will be tables set up for all of the activities like in the past. A meeting will be held by Mr. Legler at 2:30 for new families.
- Ice Cream Social – PTO Role will be to staff the Cougar Welcoming Table and wear name tags. It will be an hour shorter this year.
- First Day Coffee- New event this year. 8-9:30. It will be held after drop off to celebrate the first day with parents in the Father Burak room.

- Carnival Update: 9/15 Rainout Date: 10/27- There will be an option to buy tickets online for carnival. Email will be sent after back to school night regarding volunteer opportunities, online ticketing, etc.
- Teacher Appreciation Sign Ups- Tonia Nelson is working on this. She is looking into ways to highlight staff members that may be less well known.

VP/President Elect: Leann Gillespie

- Fundraising Events- Hangers, Dewey's (raised \$800 last year), Kidstuff Coupon Books (contacted Michelle), Boosterthon 5K/Character Building, etc. (contacted Michelle) - We are deciding whether we want to add any "fundraisers". Kim Hammers suggested having the restaurant nights and not any other fundraisers because our focus is on the auction. She suggested 1 restaurant night per quarter.
- Open Meeting(s)- In the past we have had one open meeting per year. We have talked about letting people know that they can come to the regular monthly meetings. We want to keep the meetings transparent. Last year we did not have the open meeting. We are possibly considering having an open meeting combined with a speaker on topics of interest to families. Michelle suggested putting out a Survey Monkey to find out family interest.
- Communication to School re: PTO role, mtgs, happenings, etc.- PTO wants to make sure the school community is aware of the happenings of PTO, where the minutes can be found, etc. Michelle to follow up with Todd Hall regarding website.

Treasurer: Tara Ammeen

- Review of budget changes/additions (Trunk or Treat, Father/Daughter) Approved adding \$150.00 each for trunk or treat, Walk to School Days, First Day Coffee and Stand Up to Cancer events and \$1000 for Parent Child Events (Father/daughter dance and possible Mother/son event)
- Approval of 2017-18 Budget (see attached budget)
- Approved Budget Total for 2017-2018:
- Projected Expenses: \$53,652.32
- Projected Revenue: \$37,63480
- Projected Cash Balance for FYE 6/30/18: \$19, 309.29
- Emailing requests for reimbursement

- Monthly Financial Report
- Teacher Gift Cards: Will be distributed at first day breakfast; 47 full time staff at \$250 each and 1 part time at \$125.

Secretary: Marcelle Bruck

- Thank you notes and other correspondence (Used Uniform- Maurya McClelland and Heather Whiteside, School Supplies- Ashely Murphy, First Day Coffee- Joni Rauen, Ice Cream Social- Ann Affolter, Cougar Welcoming- Laura Martin)

Volunteer Coordinators: Lisa Zieren & Jennifer Burroughs

- Time to Sign up Volunteer Update- There are a few live sheets out, everything else will be ready September 1.
- Welcome Back Day- sign ups will be available for room parents
- Roles/responsibilities of Room Parents/Mtg Update- Meeting will be September 6.

Social Coordinators: Maggie Goldsborough (Michelle Hass reporting)

- New Grade Level Chairs/Ideas for Year - PTO should familiarize selves with reps to point new families and questions in right the direction. Reps will try to host 2 low key gatherings for each grade level to socialize.
- Welcome teacher breakfast: today! Went well; additional staff from church office in attendance so 90 staff members total. Over budget due to this addition and need to determine if this will continue for next year's budget.
- Cougar Welcoming- Laura Martin is in charge. There are 12 new families. Adding a meeting to Welcome Back Day with Legler, Hass and Martin to speak briefly.

Cultural Arts: Andrea Stverak

- Assemblies- proposed dates and ideas
- Skateboard science- 4th - 8th September 21
- Wild about Animals- k-3 - December 7
- Chinese acrobats - k-3 - January 25
- Art Fair: Tentatively scheduled for 2/1 - The art fair will be combined with an open house throughout the school.

IV. Principal's Report: Mr. Legler- The school is sending several teachers to Love and Logic training in Topeka. We have 12 new staff members. Richard Steele will be managing the cafeteria.

V. Unfinished Business

- Green Committee: Tabled from last year. It will most likely be handled by the parish.
- Committee Chair for Parent/Child Mass: sheets on timetosignup

VI. New Business

- Grade Level & PTO Facebook Pages
- Environmental Committee through Parish
- Walk to School/City of Leawood work- There has been some work to try and make our sidewalks safer. There has been some progress. They are bringing some motions forward to try and address the sidewalk issues. Lisa Meyers feels like it would be beneficial for parents to have more information about safety if their kids are walking/biking to school.
- Changes in Back to School Night(s)- There will be 3 separate nights
- August 17- Preschool
- August 24- 6-8 grades
- August 31- 1-5 grades

VII. Closing Comments: Meeting dismissed at 8:15

VIII. Closing Prayer: Said by Michelle Hass

Next Meeting, September 11, 2017, 6:30 PM